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ER 6-9774

27 April 1955

MEMORANDUM FOR: Assistant Director/Research and Reports
Assistant Director/Current Intelligence
Assistant Director/National Estimates
Assistant Director/Scientific Intelligence
Assistant Director/Collection and Dissemination
Assistant Director/Operations

SUBJECT : Survey of Committees within Government

REFERENCE : Memorandum for the Special Assistants for Cabinet Coordination, 23 March 1955 (attached)

1. The Sub-Cabinet at the White House has launched a Committee Management Program, and has secured CIA agreement to participate. The objective of the Program as outlined is to establish a simple Government-wide committee management and control machinery on a continuing basis to assure better coordination. The degree of CIA participation is naturally subject to appropriate overriding security considerations.

2. I am attaching the Sub-Cabinet instructions and sample format for the reports. You will note that departmental, interdepartmental and public advisory committees are mentioned in paragraph 1 of the reference.

3. Only those Committees for which your Office provides the Chairman or Executive Secretariat are to be reported. Please note on each report whether or not you believe that knowledge of a given committee should be withheld on security grounds.

4. Because I must submit the O/I area report by 10 May 1955, I should be grateful if you would have your contributions (in 5 copies) to me by c.o.b. 6 May 1955.

[redacted]
Assistant to D/I (Planning)

Attachment

25 YEAR RE-REVIEW

O/DD/I:PWH:jm

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**ORIGINAL DOCUMENT MISSING PAGE(S):**

6 Attachment (USSR)

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